



Memo:

To: Peter Barber, Supervisor Town of Guilderland

From: Biagio DeVillano, Project Manager

Copy: John Brust, Travis Smigel

Date: 12/9/19

Re: 2019 closeout and winter shutdown

The following work items are what is projected to be completed in the remainder of 2019 and the steps that will be taken to start 2020.

Remaining 2019 work:

- No further work requiring excavations until all sidewalk and paving restoration work has been completed. The exceptions are the removal of old hydrants and installation of remaining new hydrants.
- Punch list items that do not require excavations.
- Once the restoration items are complete, and IF the asphalt plants stay open, and IF the NYSDOT allows, then the storm piping on Elmwood will be advanced from the NYSDOT Catch Basin at the corner of NYS RT20 up Elmwood. This piping will be installed in an attempt to dry up this area.
- Any new excavations will have asphalt installed at a minimum at the end of each work week.
- Cleanup work prior to winter shut down.

Winter shutdown:

- Contractor remains on call to address any issues that arise from construction work.
- All calls should continue to be directed to Delaware Engineering.

Spring of 2020 kickoff:

- In late winter the Town will issue another FAQ with additional updates.
- Spring pre-construction meeting to be held with all parties.
- Depending on timing, Delaware staff will attend an Improvements Association meeting prior to the start of construction.

Spring of 2020 work items:

- Complete the Elmwood Storm piping connections (If any).
- Advance the piping from NYS RT20 up Norwood and make connections to existing deep catch basins at the easements that intersect Norwood.
- Once the deep storm piping is across the easements then the remaining water piping will be installed across the same easements.
- Then, the remaining storm piping, yard drains, and storm laterals.
- Lawn and pavement restorations.
- Completion of all paving restoration.
- Any remaining punchlist work.