



UNIVERSITY AT ALBANY
STATE UNIVERSITY OF NEW YORK

March 3, 2004

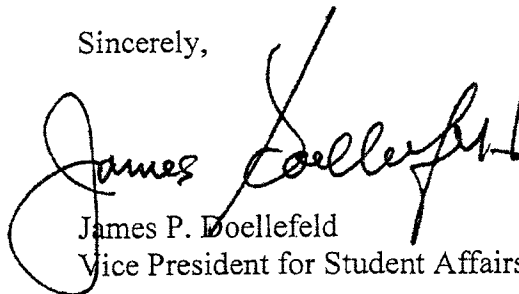
Rabbi Mendel and Raizy Rubin
Shabbos House Directors
316 Fuller Road
Albany, NY 12203

Dear Rabbi Mendel and Raizy Rubin:

Kathryn Lowery, Vice President for Finance and Business, and I have reviewed your correspondence dated February 9, 2004 regarding the use of the Commissary Lot for Shabbos House parking on nights and weekends. In consultation with the University's Parking Management Office, Vice President Lowery and I authorize the use of the Commissary Lot immediately south of the Commissary Building for use by UAlbany students and the parents of UAlbany students participating in Shabbos House programs and activities. This use is authorized Monday through Friday after 5:00 p.m. and on weekends. There are 30 usable parking spaces in this lot, per Parking Management. The storage trailers in the lot will remain in place.

We are pleased to assist and support the Shabbos House program in this way and do very much appreciate all the wonderful work you do with UAlbany students participating in Shabbos House religious, cultural, social and educational activities.

Sincerely,

A handwritten signature in black ink that reads "James P. Doellefeld". The signature is written in a cursive style with a large initial "J".

James P. Doellefeld
Vice President for Student Affairs

c: Kathryn Lowery,
Vice President for Finance and Business

J. Frank Wiley,
Chief, University Police Department

Michelle DiDonna
Director, Parking and Mass Transit