

14/6520

*Handwritten mark*

*Dr. Leonard S. Berl, DDS, JD  
1443 Western Avenue  
Albany, NY 12203*

May 7, 2003

*Dear Neighbors:*

As you are aware, the common alleyway is always in pretty bad shape. The dust, mud and potholes are a constant nuisance. For the past 15 years I have maintained the East-West alley by having more crushed stone laid, but it seems to be a losing battle. Therefore, after seeing how nice the alley between Glenwood and Parkwood has become, I have decided to pave the East-West portion of the gravel alley (between Rita Richey's garage and Glenwood Street).

We have received all approvals from the Town of Guilderland, including the Highway Department, the Water Department and the Building Department. This project is scheduled to start approximately Monday, May 12th. The driveway will not be usable for approximately 48 hours and we will notify you as to the exact day and time so that you can be prepared to have your cars on the street. We are sorry for any temporary inconvenience this may cause.

In addition, I have spoken with various neighbors who abut the North-South common drive between Glenwood Street and Norwood Street, and they have shown an interest in paving the rest of the alley. Therefore, for your convenience, I requested a bid for paving the North-South drive for you to decide amongst yourselves whether or not to have your alleyway paved as well. Permission has already been granted for you, and the job can be done at the same time as our project, or thereafter.

Enclosed is your aspect of the bid so that you may coordinate your own payments and a representative to speak with the paving contractor; or you may choose a different contractor, or not to pave at all.

Since the East-West alley is used by you also, would you please consider sending a contribution towards the paving of the common alleyway from Rita Richey's garage to Glenwood street. I am paying \$2,800 to have this section of the common alley paved, and any dollar amount donated would be greatly appreciated. If you could, would you please send your check to the address above.

Sincerely,  
*Dr. Leonard S. Berl*



**RICHARD'S PAVING**  
93 County Route 76  
STILLWATER, NY 12170

# PROPOSAL

(518) 664-2657  
(518) 773-5817

JOB NAME / NO. 4098

Blue house corner Glenwood + Western 3 blocks

JOB LOCATION

past Stayvesant Plaza going into Alb.  
do down common driveway to back of bldg.

ARCHITECT

enter @ handcar DATE OF PLANS  
\*let receipt not know you're there

Submitted To Owner:

Dr. Lenny Berl  
1443 Western Ave  
Alb 12205

APPROXIMATE STARTING DATE Mid-End April

APPROXIMATE COMPLETION DATE 1 Day

THE CONTRACTOR AND OWNER HAVE DETERMINED THAT A DEFINITE COMPLETION DATE:

IS OF THE ESSENCE  IS NOT OF THE ESSENCE

PHONE would like work done ASAP  
DATE 4/4 1pm

Omna gravel driveway and/or common.  
will meet to explain 2 fold estimate driveway

We hereby submit specifications for:

New Drive & LOT

- 1) Regrade existing road & LOT
- 2) Lay new 4" to 6" RUBBLE Base & ROLL IN.
- 3) Lay string lines for straightness of edges & contours.
- 4) Lay 2" to 2 1/2" Type 3B Base pavement & Roll In.
- 5) Lay 1" to 1 1/2" Type 7F pavement & Roll In and square off edges to a 45° angle.

Road to end of Fence TOTAL: \$2,800

Road from fence to End TOTAL: \$6,500

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:  
Prices Above dollars (\$ \_\_\_\_\_).

Payment Schedule: upon completion of work

All advanced funds will be deposited in an escrow account at \_\_\_\_\_ Bank.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control.

Authorized Signature Richard [Signature]

Note: This proposal may be withdrawn by us if not accepted within 30 days.

**Acceptance of Proposal** - I have read both sides of this document and accept the prices, specifications and conditions stated. I understand that upon signing, this proposal becomes a binding contract. You are authorized to do the work as specified. Payment will be made as outlined above.

**NOTICE:** You, the Buyer, may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction. See notice of cancellation on back for an explanation of this right.

Signature \_\_\_\_\_ Date \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_