

Post Office Department,

APPOINTMENT OFFICE,

WASHINGTON CITY,

19 May 1871

SIR:

Before the Postmaster General decides upon the application for a new post office at
 County of Albany, State of New York, at which you are recommended for
 Postmaster, he requires that the blanks in the following statement be filled, and the questions carefully and correctly answered,
 verified by your signature, certified by a neighboring postmaster, and returned to this Department, addressed to me. The contractor
 should be informed of this application; and if the site of the proposed office be off the mail route, you will forward his certificate as
 to the practicability of supplying it, and also as to the increase of distance. If the proposed office be not on any route now under
 contract, it can only be established as a "Special Office," to be supplied without expense to Department other than net proceeds.

Be careful to designate the post offices by their true official names: and answer the subjoined queries fully and accurately, or
 the case will not be acted upon.

Respectfully, your obedient servant.

J. W. MARSHALL,

First Assistant Postmaster General.

To Mr.

Lucius W. Burnes

Care of the Postmaster of

Albany

who will please forward to him.

STATEMENT.

The proposed office will be called

McKownville

[The name of the candidate for postmaster should not be applied as the name of a post office. It is preferable to have some LOCAL
 or PERMANENT name, which must not be the name of any other office in the State; and you should aim to select a name not appropriated
 to any office in the United States.]